

## **Heartline Ministries Missionary Support Process**

### **Overview**

Each missionary family is expected to raise their own support through fund raising for the organization. The compensation provided to missionaries is needs based and will depend on the family situation, housing needs, etc.

Heartline Ministries will provide computer and internet service, ministry materials and a vehicle (if a necessary ministry activity). In addition, housing on the organizations premises may be provided as a condition of employment. In exchange, the missionary is expected to be available to perform ministry services at the organizations premises and provide 24 hour service as needed for the organization.

The missionary is expected to use their salary for all personal needs, education, personal travel and normal living expenses other than those listed above.

### **Fund raising**

Each missionary is expected to raise support to cover their own salary costs. All contributions designated to a missionary family go into a separately maintained account for the missionary family. However, Heartline Ministries maintains control over the funds and has discretion to use the funds on other ministry needs. All contributions to Heartline Ministries are income tax deductible and are made with the understanding of its complete discretion and control over the donated funds.

Donations can be made several different ways. Options and related information is as follows:

Direct withdrawals from bank account: This method is does not cost Heartline any fees as it is provided as part of its standard banking services. The deductions are triggered by the treasurer and can occur on monthly, quarterly or annual basis.

Sending checks to PO Box 898, Sunnyside, WA 98944. Donations need to have the missionary family name noted on the check.

Paypal donations via web site. These can be done with normal paypal accounts or via credit card without a paypal account. The paypal fee is 2.9% plus \$.30 per transaction.

All new donors receive a confirmation of their first donation that thanks them for the donation, explains that they will receive an annual contribution receipt after the end of the year and email contact information for Tom White, treasurer.